# Big Canoe Property Owners Association Summary of Operations <br> December 31, 2014 

December Operations: The POA's Income from Operations was $\$ 61,928$ for the month of December, compared to a budget of $\$ 146,291$. Revenues, cost of sales, payroll and operating expenses were all over budget for the month. This represents a negative variance to budget of $\$ 84,363$ or $57.7 \%$. When Income from Operations is compared to December 2013, there is a negative variance of $\$ 53,796$ or 46.5\%.

## Operating Department Results - December

Operating Departments were over budget by $\$ 33,266$ or $7.3 \%$. The major variances to budget were:
A. Revenue was over budget by $\$ 15,118$ or $75.4 \%$.
a. Roads \& Trails was over budget by $\$ 8,999$. Road Impact Fees and Part Sales accounted for the majority of this positive variance.
b. Public Safety was over budget by $\$ 6,661$ relating to contributions for the month.
B. Payroll expense was more than budget by $\$ 11,647$ or $4.0 \%$.
a. Administration was over budget by $\$ 4,150$ or $5.4 \%$. This overage relates to recording of vacation accural at year-end into employee benefits.
b. Roads \& Trails was under budget by $\$ 3,395$ or $8.6 \%$.
c. Public Safety was over budget by $\$ 10,782$ or $11.9 \%$. This overage relates to holiday bonus pay at year-end.
C. Operating expenses were more than budget by $\$ 33,762$ or $23.0 \%$.
a. Administration was over budget by $\$ 28,749$ or $34.3 \%$. The majority of this negative variance is related to accounting and legal fees.
b. Environmental Protection was under budget by $\$ 9,323$ relating to pest control for feral hogs.
c. Roads \& Trails was over budget by $\$ 11,222$ or $39.9 \%$. The overage consists mostly of borrow pit expense and professional \& consulting fees.

## Amenity Results - December

The amenities were over budget by $\$ 59,416$. The major contributing factors to this were:
A. Overall Revenue was over budget for the month by $\$ 11,975$ or $3.6 \%$.
a. Clubhouse revenues were over projection by $\$ 19,350$ or $17.4 \%$. Black Bear Pub and POA Events both exceeded budget for the month.
b. Golf Revenues were under budget by $\$ 7,711$ or $5.5 \%$. Merchandise sales and annual fees were both under budget.
B. Cost of Sales was over budget by $\$ 7,531$ or $11.6 \%$. This variance relates to higher sales volume in Food \& Beverage and cost of sales percentage exceeding budget ( $38.65 \%$ vs. $37.21 \%$ ).
C. Payroll was over projection by $\$ 32,896$ or $13.1 \%$.
a. Clubhouse was over budget by $\$ 28,606$ or $28.8 \%$. This negative variance is related to higher sales volume for the month and recording of vacation accrual at year-end into employee benefits.
b. Golf was under budget by $\$ 4,247$ or $12.1 \%$.
c. Tennis was over budget by $\$ 4,638$ relating to the year-end vacation accrual entry.
D. Operating costs were over budget by $\$ 30,964$ or $33.1 \%$.
a. Food \& Beverage was over budget by $\$ 12,316$ or $45.3 \%$. Contract labor (temp servers for banquets), clubhouse entertainment, linen, uniforms, and utilities accounted for the majority of this variance.
b. Golf Maintenance was over budget by $\$ 13,535$ or $67.7 \%$ related to sand and contract labor for better billy bunker work.
c. Fitness was over budget by $\$ 4,348$ or $26.7 \%$. Majority of this overage relates to propane and contractors.
d. Lakes \& Marina was under budget by $\$ 2,509$ or $39.6 \%$ relating to outside services (stocking the Lake Petit and Blackwell creek).

Year-to-Date Operations: Income from Operations was \$2,779,199 for the year compared to a budget of $\$ 2,709,510$. This represents a positive variance to budget of $\$ 69,689$ or $2.6 \%$. When Income from Operations is compared to 2013, there is a negative variance of $\$ 271,089$ or $8.9 \%$.

## Operating Department Results - Year-to-Date

The Operating Departments were better than budget by $\$ 170,044$ or $3.3 \%$. The major variances to budget were:
A. Revenue was over budget by $\$ 137,517$ or $38.6 \%$.
a. Facilities Maintenance was over budget by $\$ 13,714$ or $29.5 \%$. This variance related to maintenance revenue for Property Owner home repairs.
b. AECD was over budget by $\$ 33,531$ or $55.9 \%$. Plan submittal, vista pruning, fines and fees make up the majority of this variance.
c. Roads \& Trails was over budget by $\$ 63,759$ or $47.8 \%$. Maintenance revenue, part sales and road impact fees were all over budget and were partially offset by a negative variance in contractor transponder revenue as planned after the budget process. Road impact fees were increased to eliminate daily contractor passes.
d. Public Safety was over budget by $\$ 26,261$ which related to contribution revenue.
B. Payroll expense was under budget by $\$ 134,329$ or $4.2 \%$.
a. Administration was under budget by $\$ 89,452$ or $10.0 \%$. The unfilled General Manager position and vacant Assistant General Manager position accounted for this variance.
b. Facilities Maintenance was under budget by $\$ 16,629$ or $5.5 \%$. This positive variance was due to unfilled positions and wages being re-classed to capital projects.
c. Housekeeping was over budget by $\$ 10,155$ or $11.0 \%$. This was related an employee on restricted duties which meant housekeeping needed additional help.
d. Grounds \& Landscaping was under budget by $\$ 18,166$ or $5.9 \%$. This positive variance was due to unfilled positions earlier in the year.
e. Roads \& Trails was under budget by $\$ 17,784$ or $4.5 \%$. This was related to the re-class of hourly wages for capital projects and a positive variance in Employee Benefits.
C. Operating expense was over budget by $\$ 80,684$ or $4.4 \%$.
a. Administration is over budget by $\$ 57,614$ or $6.4 \%$. Searching and relocating a General Manager, legal fees and telephone expenses were offset by savings in public relations, printing, computer support, and professional and consulting fees.
b. Environmental Protection was under budget by $\$ 28,749$ or $44.5 \%$. This was related to chemicals, grounds maintenance and pest control for feral hog removal.
c. Roads \& Trails was over budget by $\$ 36,839$ or $10.1 \%$. Garbage collections and road trimming were under budget offset by expense relating to a portion of the maintenance at the borrow pit and road maintenance.
d. Public Safety was over budget by $\$ 11,844$ or $5.2 \%$ which consists of multiple accounts within the department.

## Amenity Results - Year-to-Date

The amenities were over budget by $\$ 116,510$. The major contributing factors to this were:
A. Revenues were over budget by $\$ 101,190$ or $1.8 \%$.
a. Clubhouse Revenues were over budget year-to-date by $\$ 277,759$ or $15.1 \%$. Banquets, Swim Club and Black Bear Pub accounted for the majority of the overage.
b. Total rounds of golf for the year were 31,655 compared to a budget of 35,069 . This resulted in cart fees being $\$ 81,896$ or $13.4 \%$ under budget year-to-date and greens fees being $\$ 47,109$ or $12.8 \%$ under budget year-to-date.
c. Tennis was under budget by $\$ 9,738$ or $4.8 \%$. The majority of this negative variance was in merchandise sales and junior camps.
d. Marina was over budget by $\$ 34,215$ or $12.1 \%$. Pontoon boat rental income accounted for the majority of this variance.
e. Swim was under budget by $\$ 21,857$ or $8.6 \%$. Daily fees were under budget by $\$ 12,427$ or $7.3 \%$.
f. Annual Fees were under budget by $\$ 38,741$ or $2.23 \%$ for all amenities. See detail on the next page:

| Membership Type | 2014 Actual | 2014 Budget | Variance to <br> Budget | 2013 Actual | Variance to <br> $\mathbf{2 0 1 3}$ |
| :--- | :--- | :--- | :--- | :--- | :--- |
| Fitness | $\$ 514,366$ | $\$ 507,400$ | $\$ 6,966$ | $\$ 513,907$ | $\$ 459$ |
| Fish | $\$ 35,185$ | $\$ 33,700$ | $\$ 1,485$ | $\$ 34,015$ | $\$ 1,170$ |
| Golf | $\$ 862,788$ | $\$ 899,359$ | $(\$ 36,571)$ | $\$ 877,802$ | $(\$ 15,014)$ |
| Range | $\$ 83,788$ | $\$ 88,800$ | $(\$ 5,012)$ | $\$ 87,535$ | $(\$ 3,747)$ |
| Swim | $\$ 72,870$ | $\$ 83,600$ | $(\$ 10,730)$ | $\$ 67,056$ | $\$ 5,814$ |
| Tennis | $\$ 128,720$ | $\$ 123,600$ | $\$ 5,120$ | $\$ 119,536$ | $\$ 9,184$ |


|  | $\begin{aligned} & \hline \text { Dec. } \\ & 2014 \\ & \hline \end{aligned}$ | Nov. 2014 | Dec. 2013 | Dec. 2012 | Dec. 2011 | $\begin{aligned} & \hline \text { Dec. } \\ & 2010 \\ & \hline \end{aligned}$ | $\begin{aligned} & \hline \text { Dec. } \\ & 2009 \end{aligned}$ | Dec. 2008 | Dec. $2007$ | $\begin{aligned} & \hline \text { Dec. } \\ & 2006 \end{aligned}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fitness | 891 | 896 | 878 | 852 | 836 | 842 | 862 | 885 | 885 | 845 |
| Fish | 264 | 269 | 259 | 257 | 265 | 256 | 251 | 263 | 255 | 225 |
| Golf | 446 | 451 | 436 | 457 | 485 | 493 | 516 | 532 | 525 | 517 |
| Pickle ball | 13 | 13 |  |  |  |  |  |  |  |  |
| Range | 316 | 323 | 322 | 332 | 343 | 351 | 361 | 383 | 355 | N/A |
| Swim | 231 | 234 | 247 | 257 | 274 | 270 | 279 | 301 | 278 | 269 |
| Tennis | 154 | 156 | 147 | 152 | 161 | 164 | 180 | 185 | 188 | 193 |
| Total | $\underline{\underline{2}, 315}$ | $\underline{\underline{2}, 342}$ | $\underline{\underline{2,289}}$ | $\underline{\underline{2}, 307}$ | 2,364 | $\underline{2,376}$ | $\underline{2,449}$ | $\underline{2,549}$ | $\underline{2,486}$ | $\underline{\underline{2}, 049}$ |


B. Cost of Sales was over budget by $\$ 72,987$ or $7.5 \%$ for the year. This variance was due to the higher sales volume in the Clubhouse. Cost of Sales percentages for the Amenity Departments are detailed in the table below:

| Cost-of-Sales | 2014 Actual | 2014 Budget | 2013 Actual |
| :--- | ---: | ---: | ---: |
| Golf | $68.83 \%$ | $70.00 \%$ | $70.70 \%$ |
| Marina | $62.55 \%$ | $65.00 \%$ | $72.44 \%$ |
| Fitness | $66.63 \%$ | $65.00 \%$ | $63.95 \%$ |
| Tennis | $62.39 \%$ | $70.00 \%$ | $65.63 \%$ |
| Clubhouse | $34.99 \%$ | $36.30 \%$ | $35.98 \%$ |

C. Salary Expense was over budget by $\$ 35,034$ or $1.2 \%$.
a. Clubhouse payroll expense was over budget by $\$ 110,527$ or $9.2 \%$. Year-to-date the payroll percentage to revenue was $61.81 \%$ compared to a budget of $65.23 \%$.
b. Golf operations were under budget by $\$ 36,079$ or $8.8 \%$ relating to rounds being down.
c. Golf Course Maintenance was under budget by $\$ 53,453$ or $6.6 \%$ due to unfilled positions.
d. Lakes \& Marina is over budget by $\$ 9,366$ or $14.1 \%$ relating to increased rental revenue.
D. Operating Expense was over budget $\$ 109,678$ or $6.3 \%$.
a. Clubhouse was over budget by $\$ 85,298$ or $20.5 \%$. The operating expense percentage to revenue was $23.57 \%$ compared to a budget of $22.54 \%$. Contractors, bank fees, chemicals, paper supplies, repairs and maintenance, restaurant silver, china and glass and electricity were over budget.
b. Marina was over budget by $\$ 13,918$ or $21.2 \%$. Outside services (trout stocking for Lake Petit), landscape maintenance, repairs and maintenance and minor equipment account for the majority of this negative variance.
c. Swim was over budget by $\$ 11,093$ or $5.9 \%$ relating to repair and maintenance, operating supplies, and contract labor.
d. POA Activities was under budget by $\$ 11,939$ or $24.21 \%$. Oktoberfest and no Hook a Kid on Fishing event accounted for this variance.

## Other Significant Information:

## Cash Position:

|  | $12 / 31 / 2014$ | $11 / 30 / 2014$ | $12 / 31 / 2013$ |
| :--- | :---: | :---: | :---: |
| Operating Cash | $\$ 4,072,984$ | $\$ 4,230,874$ | $\$ 4,952,737$ |
| Restricted Cash | $\$ 3,734,202$ | $\$ 3,664,630$ | $\$ 2,805,364$ |
| Total Cash | $\$ 7,807,186$ | $\$ 7,895,504$ | $\$ 7,758,101$ |

Long-Term Debt: Long-Term Debt at the end of December was $\$ 6,610,469$. The principal payment for December was $\$ 33,402$; 2014 payments were $\$ 347,078$.

Fixed Assets: Total Fixed Assets after Depreciation for the year was $\$ 28,376,094$.
Year-to-Date Major Additions:

| Pontoon Boats Refurbish | $\$ 34,326$ |
| :--- | ---: |
| Veranda Cover | $\$ 452,046$ |
| Greens Fan (6x) | $\$ 36,379$ |
| Golf Maintenance Equipment | $\$ 205,602$ |
| Public Safety Training Facility | $\$ 10,620$ |
| Road Culverts | $\$ 83,268$ |
| Road Paving | $\$ 7,102,048$ |
| Road Shoulder | $\$ 21,043$ |
| Truck Track System (2x) | $\$ 41,067$ |
| Main Gate Landscaping | $\$ 16,920$ |
| Guard Rails | $\$ 305,654$ |
| Cart Path Paving | $\$ 49,832$ |
| Driving Range Project | $\$ 26,836$ |
| Lake Sconti Dredging | $\$ 23,807$ |
| Fitness Equipment | $\$ 24,429$ |
| Pool Re-Plastering including coping caulk | $\$ 13,104$ |
| Water Park | $\$ 12,559$ |
| Paddle Boats | $\$ 659542$ |
| Work Trucks (2x) - Department \#3 | $\$ 2,586$ |
| Utility Vehicles (Departments \#12 \& \#13) | $\$ 36,601$ |
| Server \& Computer Equipment | $\$ 11,176$ |
| Golf Maintenance-Ice Machines | $\$ 16,250$ |
| Tennis Utility Vehicle/Roller | $\$ 29,655$ |
| Rock Slide Re-Surface | $\$ 84,000$ |
| Fire Truck | $\$ 85,213$ |
| Pickle Ball Courts | $\$ 35,349$ |
| Public Safety-11 SCBA | $\$ 40,116$ |
| Veranda Bar | $\$ 23,051$ |
| Veranda Furniture |  |

Full-Time Equivalent Employees totaled 152.48 compared to a budget of 151.52 for the year. The FTE calculation excluding Food \& Beverage was 106.45 compared to the budget of 108.68.

Property Sales: Year-to-Date total property sales were 192. In comparison, property sales for 2013 and 2012 were 250 and 157 respectively. The graph below depicts sales by month/year.

| Description | Actual | Budget | Annual Budget |
| :--- | :---: | :---: | :---: |
| New Lots | 13 | 24 | 24 |
| New Homes | 24 | 34 | 34 |



BIG CANOE POA, INC.
COMPARATIVE BALANCE SHEET
as of December 31, 2014
$\left.\begin{array}{llllll}\hline & \text { ASSETS }\end{array}\right]$

LIABILITIES AND PROPERTY OWNERS' EQUITY

|  | Current <br> December 31, 2014 |  | Current <br> November 30, 2014 |  | Prior Year <br> December 31, 2013 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| TRADE ACCOUNTS PAYABLE | \$ | 295,412 | \$ | 304,749 | \$ | 247,285 |
| SALARY \& WAGES PAYABLE |  | 230,517 |  | 238,010 |  | 233,465 |
| TAXES PAYABLE |  | 73,103 |  | 52,511 |  | 32,851 |
| OTHER PAYABLES \& ACCRUED LIABILITIES |  | 414,544 |  | 475,236 |  | 360,085 |
| NOTES PAYABLE -CURRENT PORTION |  | 372,096 |  | 371,489 |  | 348,244 |
| DEFERRED INCOME |  | 134,358 |  | 9,967 |  | 133,822 |
| TOTAL LIABILITIES |  | 1,520,029 |  | 1,451,961 |  | 1,355,751 |
| LONG TERM DEBT |  | 6,238,373 |  | 6,272,382 |  | 6,609,306 |
| DERIVATIVE FINANCIAL INSTRUMENTS |  | 889,145 |  | 940,750 |  | 1,161,189 |
| EQUITY AT END OF FISCAL YEAR |  | 26,840,400 |  | 26,840,400 |  | 24,982,117 |
| CURRENT YEAR PROFIT (LOSS) |  | 1,469,350 |  | 1,546,809 |  | 1,858,282 |
| TOTAL LIABILITIES AND EQUITY | \$ | 36,957,298 | \$ | 37,052,302 | \$ | 35,966,645 |

## BIG CANOE POA, INC.

INCOME FROM OPERATIONS DECEMBER 31, 2014

| Month |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Actual <br> December 2014 |  | Budget December 2014 |  | Variance to Budget |  | Prior Year December 2013 |  |
| \$ | 642,941 | \$ | 644,016 | \$ | $(1,075)$ | \$ | 639,418 |
|  | 43,688 |  | 34,295 |  | 9,393 |  | 32,836 |
| \$ | 686,629 | \$ | 678,311 | \$ | 8,318 | \$ | 672,254 |



BIG CANOE POA, INC.
CONSOLIDATED STATEMENT OF OPERATIONS AND RESTRICTED FUNDS
DECEMBER 31, 2014

| Month |  |  |  |
| :---: | :---: | :---: | :---: |
| Actual December 2014 | Budget December 2014 | Variance to Budget | Prior Year December 2013 |
| $(194,554)$ | $(85,330)$ | $(109,224)$ | $(179,960)$ |
| 77,617 | 78,473 | (856) | 77,175 |
| $(116,937)$ | $(6,857)$ | $(110,080)$ | (102,785) |


|  | Month and Year-to-Date |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Actual December 2014 | Budget December 2014 | Variance to Budget | Prior Year December 2013 |
| Net Income (Loss) from Operations | 290,927 | 108,247 | 182,680 | 432,446 |
| Total Restricted Funds Income | 929,359 | 931,770 | $(2,412)$ | 922,881 |
|  | 1,220,286 | 1,040,017 | 180,269 | 1,355,327 |


| December Variance |  |  |  |  |  | Year-to-Date |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2014 | Budget | \% to <br> Budget | 2013 | Variance \% to Last Yr |  | 2014 | Budget | Variance \% to Budget | 2013 | Variance \% to Last Yr |
|  |  |  |  |  | General Operating Revenues: |  |  |  |  |  |
| 642,941 | 644,016 | -0.17\% | 639,418 | 0.55\% | General Assessments | 7,697,892 | 7,698,282 | -0.01\% | 7,646,587 | 0.67\% |
| 43,688 | 34,295 | 27.39\% | 32,836 | 33.05\% | Other Operating Revenue | 219,186 | 202,640 | 8.17\% | 241,736 | -9.33\% |
| 686,629 | 678,311 | 1.23\% | 672,254 | 2.14\% | Total General Operating Revenues | 7,917,078 | 7,900,922 | 0.20\% | 7,888,322 | 0.36\% |
| $(489,807)$ | $(456,541)$ | -7.29\% | $(441,654)$ | -10.90\% | Operating Department Expenditures | $(5,027,157)$ | $(5,197,201)$ | 3.27\% | $(4,718,822)$ | -6.53\% |
| $(134,895)$ | $(75,479)$ | 78.72\% | $(114,876)$ | 17.43\% | Amenity Net Income/(Loss) | $(110,721)$ | 5,789 | 2012.61\% | $(119,212)$ | 7.12\% |
| 61,928 | 146,291 | -57.67\% | 115,724 | -46.49\% | Net Income/(Loss) Before Depreciation | 2,779,199 | 2,709,510 | 2.57\% | 3,050,288 | -8.89\% |
| 256,482 | 231,621 | -10.73\% | 295,684 | 13.26\% | Depreciation \& Asset Gain/Loss-Disposal | 2,488,272 | 2,601,263 | 4.34\% | 2,617,841 | 4.95\% |
| $(194,554)$ | $(85,330)$ | 128.00\% | (179,960) | 8.11\% | Net Income/(Loss) | 290,927 | 108,247 | -168.76\% | 432,446 | -32.73\% |


| Operating Departments Results |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $(162,298)$ | $(132,656)$ | -22.34\% | $(127,330)$ | -27.46\% | Administration | $(1,366,772)$ | $(1,406,322)$ | 2.81\% | $(1,269,344)$ | -7.68\% |
| $(34,877)$ | $(33,735)$ | -3.39\% | $(24,550)$ | -42.06\% | Facilities Maintenance | $(301,078)$ | $(333,046)$ | 9.60\% | $(269,259)$ | -11.82\% |
| $(6,131)$ | $(5,833)$ | -5.10\% | (836) | 633.44\% | Architectural Environmental Control | $(17,288)$ | $(44,018)$ | 60.73\% | 57,115 | -130.27\% |
| $(13,012)$ | $(12,102)$ | -7.52\% | $(10,892)$ | -19.46\% | Housekeeping | $(131,525)$ | $(122,222)$ | -7.61\% | $(97,278)$ | -35.21\% |
| 5,874 | $(4,066)$ | 244.46\% | $(19,513)$ | 0.00\% | Environmental Protection | $(74,293)$ | $(111,475)$ | 33.35\% | $(82,099)$ | 9.51\% |
| $(33,185)$ | $(32,046)$ | -3.55\% | $(20,827)$ | -59.34\% | Grounds \& Landscaping | $(375,909)$ | $(394,496)$ | 4.71\% | $(277,683)$ | -35.37\% |
| $(58,119)$ | $(56,689)$ | -2.52\% | $(36,480)$ | -59.32\% | Roads \& Trails | $(602,942)$ | $(632,440)$ | 4.66\% | $(631,584)$ | 4.54\% |
| $(111,585)$ | $(107,391)$ | -3.91\% | $(117,074)$ | 4.69\% | Public Safety | $(1,269,765)$ | $(1,279,221)$ | 0.74\% | $(1,258,345)$ | -0.91\% |
| $(76,474)$ | $(72,023)$ | -6.18\% | $(84,153)$ | 9.13\% | Property Tax, Insurance, Interest | $(887,586)$ | $(873,961)$ | -1.56\% | $(890,345)$ | 0.31\% |
| $(489,807)$ | $(456,541)$ | -7.29\% | $(441,654)$ | $\xrightarrow{-10.90 \%}$ | Operating Department Expenditures | $(5,027,157)$ | $(5,197,201)$ | 3.27\% | $(4,718,822)$ | $\stackrel{-6.53 \%}{ }$ |



Big Canoe POA
Financial Summary of Income from Operations
For the Year Ended December 31, 2014



